

**ADDENDUM THREE TO THE REQUEST FOR PROPOSALS FOR LOS ANGELES COUNTY ONE STOP
OPERATOR (OSO) FOR THE AMERCIA'S JOB CENTERS OF CALIFORNIA (AJCCS), RFP NO. WIOA-01-2016
(REVISED)**

The purpose of this addendum is to make changes in the areas listed below and to clarify answers provided for question numbers #4, #5 and #30 of Addendum Two, issued on November 8, 2016, regarding the Los Angeles OSO for the AJCC Request for Proposals (RFP). Any deletions to RFP language are represented with a strike-through and additions are in bold.

1. RFP Section 7.7, Preparing the Proposal in Response to the RFP, Subsection 7.7.2 is amended as follows:

7.7.2 One (1) original and ~~four (4)~~ **five (5)** complete and numbered copies for each proposal being applied for shall be submitted. In addition to the original and ~~four (4)~~ **five (5)** copies, include in the submission ~~one (1)~~ **five (5)** thumb drives with the proposal in PDF format; if an agency is submitting more than one proposal, all proposals may be included on the same thumb drive (i.e. Veterans' Proposal). The original must be marked "Original" on the cover and must bear the actual "wet" signature(s) of the person(s) authorized to sign the proposal. On the cover, state the Sub-Regions (maximum of three) being applied for, and whether the proposal is for a Comprehensive AJCC, which may include Rapid Response Program and/or Senior Community Employment Program; or AJCC. The original and copies shall be placed in separate three-ringed binders. Copies must also be numbered on the upper right-hand corner. Specialized covering, paper clips, or other removable fasteners are not acceptable.

Clarifying Questions and Answers:

1. ORIGINAL QUESTION #4

Looking at the WIOA regulations, it requires that at least 20% be set-aside for work experience and OJT. Doing the math, that doesn't leave a lot of resources for occupational training. I know what you just said but I'm trying to get an understanding of what was built into the equation.

ORIGINAL ANSWER #4

It's all built into the equation, it's a system. Training does not have to come from the funding allocated for training, rather, training is fluid and is available through the AJCC and can be leveraged from many sources. Title II is a core partner. We are expecting you to work with them, leverage and deliver what is required under WIOA. Bear in mind also that the 20% set-aside for work experience activities is separate and apart from funds that may be used for training activities (such as occupational skills training).

ORIGINAL QUESTION #5

Can we theoretically use private grant foundation funds to meet the 20% expenditure requirement on Workforce?

ORIGINAL ANSWER #5

No, you could use private grant foundation funds to deliver training, which there are no required set-asides for. As noted above, the 20% set-aside for work experience activities is separate and apart

from funds that may be used for training activities (such as occupational skills training). The budget clearly details the set-aside for work experience as a separate line item.

CLARIFYING QUESTION FOR #4 AND #5

When stated in the answer that the 20% set-aside for paid work experience (OJT) is “separate and apart” from funds that may be used for training activities, but the footnote at the bottom of the budget sheet (Appendix D-1, Exhibit 2) indicates that the training budget category is inclusive of the OJT, which is a paid work experience activity. Occupational training and paid work experience are all part of the \$1.3 million training budget and is not separate and apart. It is listed separately on the budget sheet to identify the proposed training types only, but is all included in the training pot dollars. Please clarify.

CLARIFYING ANSWER FOR QUESTION #4 AND #5

Yes, occupational training and paid work experience (WEX) are included in the training budget of \$1.325M. By “separate and apart,” CSS meant that occupational training dollars cannot be accounted towards the 20% WEX requirement.

2. ORIGINAL QUESTION #30

RFP Section 2.2, Sites, indicates that costs for rent and leases will be allocated separately for these contracts. It also indicates that infrastructure costs such as utilities, maintenance and repairs will be paid directly by the County or reimbursed separately from the operations budget. Are costs for office furniture and equipment considered site costs, or should Proposers include those costs in their budgets? Is internet considered utilities?

ORIGINAL ANSWER #30

Yes, the proposer should include the anticipated costs for office furniture and equipment in their proposed budget. Internet is an Information Technology cost which will be covered by County.

CLARIFYING QUESTION FOR #30

The answer states that contractor will budget for office furniture and equipment and infrastructure and internet is an IT cost, which will be covered by the County. IT infrastructure costs consists of servers, firewall, network configuration, software and desktop PCs or laptops...All servers, PCs and laptops are necessary “equipment” for the internet. Please clarify equipment costs, infrastructure costs, and the costs for internet, which will be covered by the County.

CLARIFYING ANSWER FOR QUESTION #30

All IT equipment required to operate an AJCC, as assessed by the County, will be paid for or provided by the County. This includes but is not limited to, PCs, printers, scanners and routers. Internet costs and hardware associated with establishing internet access is included in these costs.