

**ADDENDUM FIVE TO THE REQUEST FOR STATEMENT OF QUALIFICATIONS  
(RFSQ) FOR THE PROVISION OF SOCIAL ENTERPRISE  
EMPLOYMENT AND TRAINING SERVICES**

**Item #1                      REVISED SECTION 1.4, PROPOSER'S MANDATORY MINIMUM  
QUALIFICATIONS**

Section 1.4.1.3 of the RFSQ has been revised to read as follows:

Proposer shall submit copies of the proposing entity's financial statements, which have been reviewed and compiled by a Certified Public Accountant for the most current three full fiscal years. All financial documents or statements submitted shall be prepared in accordance with Generally Accepted Accounting Principles. Statements shall include the company's assets, liabilities, and net worth. At a minimum, statements must include a balance sheet (statement of financial position), income statement, and statement of cash flow. All pertinent schedules and footnotes, if applicable, shall be provided for evaluation. If audited statements are available, these shall be submitted. Self-prepared financial statements, income tax returns, and personal financial records are unacceptable. At the County's sole discretion, it may allow the submission of less than three years of financial information if the agency presents documentable special circumstances and at least one year of audited financial information, including the most current year, is submitted. ***At the County's discretion, a Social Enterprise can submit documentation from a governmental agency dated within the last twelve (12) months that it has performed a successful financial capability review or accounting system review utilizing information submitted by your agency.***