

## **ADDENDUM ONE TO THE REQUEST FOR PROPOSALS (RFP) FOR NEW FREEDOM: DOOR-ASSISTANCE TRANSPORTATION PROGRAM**

Pursuant to Section 7.5, Proposers' Questions, of the RFP, this Addendum One provides answers to question(s) received in response to RFP No: NFP-DATP-01.

### **Question #1**

Does the New Freedom: Door-Assistance Transportation Program require the vehicles to be wheelchair- and handicapped-accessible?

### **Answer #1**

Yes. Your vehicle should have some wheelchair- and handicapped-accessible vehicles. Section 10.12.3.7 of the Statement of Work provides:

When providing Program services, Subrecipient's Escort Driver shall inspect and verify daily that any vehicle used to provide services under this Subaward has fully functional wheelchair lifts, locks, racks, and/or ramps, or other vehicle accessibility and safe travel feature.

Section 10.40 of the Statement of Work provides:

Subrecipient shall abide with Americans with Disabilities Act (ADA) and its requirement to provide reasonable accommodations and auxiliary aid or services.

### **Question #2**

Please describe the County outreach efforts? Can the successful Proposer conduct outreach? Can the successful Proposer attend outreach events with the County?

### **Answer #2**

The County will provide outreach to its Senior Centers, Community Centers and its Area Agency on Aging (AAA) service providers. Furthermore, the County publicizes the Program through the New Freedom website and outreach events, such as Senior Forums and Health Fairs, that are attended by local communities and County staff. The successful Proposer can attend outreach events with the County and conduct its own outreach.

### **Question #3**

Can the County provide a monthly mileage estimate to assist proposers with budgeting and planning? Can the County provide an estimate of the number of participants-per Supervisorial District?

### **Answer #3**

No. This is a pilot program and each Proposer needs to provide its own estimates based on its experience, expertise and research.

**Question #4**

Are there any requirements on when services must be made available?

**Answer #4**

Section 6.5 of the Statement of Work provides that, at a minimum, services must be available Monday through Friday from 8:00 am to 5:00 pm, Pacific Standard Time. However, the successful Proposer can provide more extensive service hours.

**Question #5**

If a Proposer wants to serve multiple Supervisorial Districts, will it need to submit multiple proposals?

**Answer #5**

Yes. Proposers must submit a complete Proposal which includes a business proposal and a cost proposal, for each Supervisorial District it intends to serve.

**Question #6**

Will the successful Proposer need to conduct an Eligibility Assessment each time a client requests services?

**Answer #6**

No. The Eligibility Assessment determination only needs to be completed once.

**Question #7**

Will the County audit eligibility?

**Answer #7**

Yes. The County will monitor this Program and will be reviewing eligibility determination.

**Question #8**

What is included in the Unit Rate?

**Answer #8**

The Unit Rate consists of the total program service costs and administrative costs, in addition to the monthly mileage assumptions for the average length of one-way trips and estimated number of trips

**Question #9**

What happens if the successful Proposer expends all its allotted funds before the contract ends?

**Answer #9**

The County will work closely with the successful Proposer to ensure that it remains within budget and does not expend its allotted funds too quickly. As of now, there is no anticipated additional funding for this Program.

**Question #10**

Will the successful Proposers be restricted to only providing services in the awarded Supervisorial District?

**Answer #10**

While successful Proposers are required to provide services in the Supervisorial District that they are awarded, they can provide services to other Supervisorial Districts as long as the ride originates in the approved Supervisorial District. However, all transportation services must be within Los Angeles County.

**Question #11**

Can a successful Proposer deny service based on funding availability?

**Answer #11**

Yes. Successful Proposers are encouraged to monitor their expenditures and remain within budget. This may mean the successful Proposer will have to develop a waiting list for services when funding is available. The County will only reimburse the successful Proposer up to the full subaward it has been granted.

**Question #12**

Are shared rides allowable?

**Answer #12**

Yes. Shared rides are allowable. The successful Proposer will be able to invoice separately for clients travelling in the same vehicle.

**Question #13**

Is overlapping of services permissible for agencies that currently provide similar services in the same region?

**Answer #13**

Yes. The New Freedom Program goals are to expand mobility options available to persons with disabilities and can be used as a supplemental service. The successful Proposer is not prohibited from serving clients that have other mobility and transportation options. The New Freedom funding is intended to fill in service gaps.

**Question #14**

Do all vehicles need to be wheelchair accessible?

**Answer #14**

No. While the successful Proposer is required to have wheelchair-accessible vehicles, not all of the vehicles in its fleet need to be wheelchair-accessible. Also, if a client does not need a wheelchair, a non-wheelchair accessible vehicle can be used.