

**COUNTY OF LOS ANGELES
WORKFORCE DEVELOPMENT, AGING AND COMMUNITY SERVICES**

**PROCUREMENT FOR SERVICES ENTITLED:
REQUEST FOR PROPOSALS (RFP)
DIETARY ADMINISTRATIVE SUPPORT SERVICES PROGRAM
AAA-DASSP-2122 RFP**

**ADDENDUM TWO
CHANGE IN DUE DATE AND WEBSITE**

In accordance with Subparagraph 4.4 (County's Right to Amend Request for Proposals) of the Request for Proposals (RFP), County has the unlimited right to amend this RFP by written addendum at any time before the required submission date. As such, this Addendum Two is hereby issued for this RFP to address the following elements:

PART I (CHANGES TO THE RFP)

1. RFP COVER PAGE

The Final Proposal Due Date and Time on the RFP cover page shall be changed as follows:

Final Proposal Due Date and Time: February 09, 2021 at 2:00 p.m. PT

2. PARAGRAPH 7.0, PROPOSAL SUBMISSION REQUIREMENTS, SUBPARAGRAPH 7.3, RFP Timetable

RFP Paragraph 7.0 (Proposal Submission Requirement), Subparagraph 7.3 (RFP Timetable) shall be deleted in its entirety and replaced as follows:

7.3 RFP Timetable

Activity	Date and Time (Pacific Time (PT))
Release RFP	12/03/2020
Request for a Solicitation Requirements Review	12/14/2021 5:00 p.m. PT
Proposers' Conference (via Telephone Conference only)	01/08/2021 2:00 p.m. PT

Activity	Date and Time (Pacific Time (PT))
Proposer’s Written Questions	01/08/2021 5:00 p.m. PT
Final Questions and Answers Released (Tentative)	01/15/2021 2:00 p.m. PT
Notice of Intent to Submit Proposal	01/27/2021
Final Proposal Due Date and Time	02/09/2021 2:00 p.m. PT
Completion of Evaluation/Proposal Review (Tentative)	02/24/2021
Request for Disqualification Review (Tentative)	03/01/2021 2:00 p.m. PT
Announcement of Award (Tentative)	03/16/2021
Receive Letter of Intent from Prospective Subrecipient (Tentative)	03/18/2021
Effective Date to Commence Subaward Services	07/01/2021

3. The County’s website link to access the solicitation has been updated to:

<https://wdacs.lacounty.gov/doing-business-with-wdacs/>

The following RFP paragraphs contain the updated link:

A. PARAGRAPH 4.0, COUNTY’S RIGHTS AND RESPONSIBILITIES, SUBPARAGRAPH 4.4, COUNTY’S RIGHT TO AMEND COUNTY PROPOSALS, SUBPARAGRAPH 4.4.1 COUNTY’S RIGHT TO AMEND PROPOSALS

RFP Paragraph 4.0 (County’s Rights and Responsibilities), Subparagraph 4.4 (County’s Right to Amend County Proposals), Subparagraph 4.4.1 (County’s Right to Amend Proposals) shall be deleted in its entirety and replaced as follows:

County has the unlimited right to amend the RFP by written addendum at any time before the final Proposal due date and time. County is responsible only for that which is expressly stated in this solicitation document and any authorized written addendum/addenda thereto. Such addendum/addenda shall be made available to each person or organization which County records indicate has received this RFP. County reserves the right to post the addendum/addenda on its website as follows: <https://wdacs.lacounty.gov/doing-business-with-wdacs/>. Should such addendum/addenda require additional information not previously requested, Proposer's failure to address the requirements of such addendum/addenda may result in the Proposal being found non-responsive and not being considered, as determined in the sole discretion of County. County is not responsible for and shall not be bound by any representations otherwise made by any individual acting or purporting to act on its behalf.

B. PARAGRAPH 7.0, PROPOSAL SUBMISSION REQUIREMENTS, SUBPARAGRAPH 7.5, PROPOSER'S QUESTIONS, SUBPARAGRAPH 7.5.1

RFP Paragraph 7.0 (Proposal Submission Requirements), Subparagraph 7.5 (Proposer's Questions), Subparagraph 7.5.1 shall be deleted in its entirety and replaced as follows:

Proposer may submit written questions regarding this solicitation by e-mail only to the following address: aaarfp@wdacs.lacounty.gov. All questions must be received no later than the date and time specified in Subparagraph 7.3 (RFP Timetable). All questions along with their corresponding answers will be compiled into a question and answer document (Q & A), which will be issued as an addendum to this solicitation and posted on County's website as follows: <https://wdacs.lacounty.gov/doing-business-with-wdacs/>.

C. PARAGRAPH 7.0, PROPOSAL SUBMISSION REQUIREMENTS, SUBPARAGRAPH 7.7, PROPOSERS' CONFERENCE, SUBPARAGRAPH 7.7.4

RFP Paragraph 7.0 (Proposal Submission Requirements), Subparagraph 7.7 (Proposers' Conference), Subparagraph 7.7.4 shall be deleted in its entirety and replaced as follows:

The RFP will only be available online and may be accessed on County's website as follows: <https://wdacs.lacounty.gov/doing-business-with-wdacs/>. Prospective Proposers are encouraged to have a copy of the RFP during the Conference.