

**COUNTY OF LOS ANGELES
WORKFORCE DEVELOPMENT, AGING AND COMMUNITY SERVICES**

**PROCUREMENT FOR SERVICES ENTITLED:
REQUEST FOR PROPOSALS (RFP)
DIEATRY ADMINISTRATIVE SUPPORT SERVICES PROGRAM
AAA-DASSP-2122 RFP**

**ADDENDUM ONE
QUESTIONS AND ANSWERS**

In accordance with Subparagraph 4.4 (County's Right to Amend Request for Proposals) of the Request for Proposals (RFP), County has the unlimited right to amend this RFP by written addendum at any time before the required submission date. As such, this Addendum One is hereby issued for this RFP to address the following elements:

PART I (CHANGES TO THE RFP) – NOT APPLICABLE

PART II (ATTACHMENTS TO ADDENDUM ONE)

- A. Attachment 1 (AAA-DASSP-2122 RFP Questions and Answers Addendum One) is added as an addendum to this RFP.
- B. Attachment 2 (AAA-DASSP-2122 RFP Proposers' Conference January 8, 2021 (10:00 AM.) Audio of conference) is added as an addendum to this RFP.

General Question regarding the RFP:

- 1 Can you please tell me how I can get more info about this Request For Proposals (RFP)?**

You can obtain an electronic copy of the RFP by visiting the Departments website at: wdacs.lacounty.gov. Once at the website, navigate to the bottom of the page and click on the icon "Doing Business with WDACS."

- 2 Can you clarify when the RFP closes?**

The RFP closes on Wednesday, February 3rd at 2:00pm PT. Please visit RFP Subparagraph 7.3 (RFP Timetable), for RFP Key dates, including the proposal due date.

Questions Regarding the Cost Proposal:

- 1 Total funding is \$559,000 however, it is a requirement to submit a budget for C-1 & C-2 services. The RFP does not designate how much funding is going to be designated for each of these categories, only the total funding is noted.**

Proposers' can break out the lump sum of the total funding amount of \$599,000 based on their proposed service plans for C-1 and C-2 DASSP services, so long as their service plans meet the requirements set forth in Appendix A, Sample Subaward, Exhibit A, Statement of Work (SOW).

- 2 Is there an opportunity to find out if Proposers can make a profit if selected for award and if yes, what amount of profit is allowable or acceptable?**

Program Income generated for Services performed under the DASSP Subaward, including but not limited to: Voluntary Contributions, Income from usage or rental fees of real or personal property acquired with DASSP Subaward funds, royalties received on patents and copyrights from Subaward supported activities, proceeds from the sale of items created under this Subaward is allowable. Program income shall be used to expand baseline Program Services.

Please refer to Appendix A, (Sample Subaward), Subparagraph 9.21.3 (Program Income Requirements), for requirements on the usage of Program Income.

Questions regarding Appendix A, Sample Subaward, Exhibit A (Statement of Work):

- 1. In Appendix A, Sample Subaward, Exhibit A, Statement of Work (SOW), Subparagraph 10.5 (Contributions) it indicates that a plan should be developed to enable clients to voluntarily contribute to cost of services if they choose to do so. This has not been in any previous DASS RFP or SOW. I would like a more detailed explanation on what services are expected to give seniors the opportunity to contribute.**

The requirement for Older Americans Act Service (OAA) Providers to develop and implement a method for Contributions, is a standard requirement for current and past DASSP Subawards.

Code of Federal Regulations (45 CFR 1321.67- Service contributions) require that older adults receiving OAA services be provided the opportunity to voluntarily contribute to the cost of the service. The regulation states:

“1321.67 Service contributions.

(a) For services rendered with funding under the Older Americans Act, the area agency on aging shall assure that each service provider shall:

(1) Provide each older person with an opportunity to voluntarily contribute to the cost of the service;

(2) Protect the privacy of each older person with respect to his or her contributions; and

(3) Establish appropriate procedures to safeguard and account for all contributions.

(b) Each service provider shall use supportive services and nutrition services contributions to expand supportive services and nutrition services respectively. To that end, the State agency shall:

(1) Permit service providers to follow either the addition alternative or the cost sharing alternatives as stated in 45 CFR 75.307(e)(2) and (3); or

(2) A combination of the two alternatives.

(c) Each service provider under the OAA may develop a suggested contribution schedule for services provided under this part. In developing a contribution schedule, the provider shall consider the income ranges of older persons in the community and the provider's other sources of income. However, means tests may not be used for any service supported with funds under this part. State agencies, in developing State eligibility criteria for in-home services under section 343 of the Act, may not include a means test as an eligibility criterion.

(d) A service provider that receives funds under this part may not deny any older person a service because the older person will not or cannot contribute to the cost of the service.”

Question Regarding Proposers' Conference

- 1. I attempted to sign-in for the teleconference 3 times, but had trouble doing so -- couldn't log-in.**

Proposers may view a recording of the DASSP Proposers' Conference by navigating to DASSP RFP Weblink at: <https://wdacs.lacounty.gov/doing-business-with-wdacs/rfp/>

The DASSP Proposers' Conference recording will be available for viewing through Tuesday, January 26, 2021 at 5:00 P.M. (PST).